



# EVALUATION AND CME CERTIFICATE NOW ONLINE

## Instructions

In order to complete the evaluation for this course and obtain your *AMA PRA Category 1 Credits*™ certificate, at the completion of this activity please follow these steps:

- Sign into Northwestern University Feinberg School of Medicine's Office of CME's website: [www.cme.northwestern.edu](http://www.cme.northwestern.edu) by using the email address associated with NUFSM's online learning system. If this is your first time logging onto Northwestern University CME's portal, choose "Sign In with Email and Password" and then "Forgot Your Password?" An email will be sent to you with instructions on how to reset your password.
- If you are Single Sign On (SSO) user using the CME Feinberg site and you would know if you are since it requires you to be on staff at Northwestern Medicine / Feinberg, the process has recently changed (please select option "sign in using your Northwestern ID")
  - Northwestern Medicine has updated their Single Sign On (SSO) processes. Users will sign on using their NM ID followed by "@nm.org" (example: nm1234@nm.org).
  - Prior to April 29, 2021, it used to be "nm\[user id]" and now it's "[user id]@nm.org"
- If you have had to reset your password, click on "My CME" on the top right hand side of the homepage.

Click on "Evaluation & Certificate". Choose the activity for which you wish to claim credit and evaluate. You will be asked to enter the number of credits you are claiming. (**Pediatric Pearls: Winter, 1/24/2024**).

- *Do not click on Claim Credit. You do not need a meeting ID to complete this step.*
- Once you complete the evaluation form, your certificate will auto-generate. Please print a copy for your records. A copy will also be saved in your transcript that can be found under "MY CME".

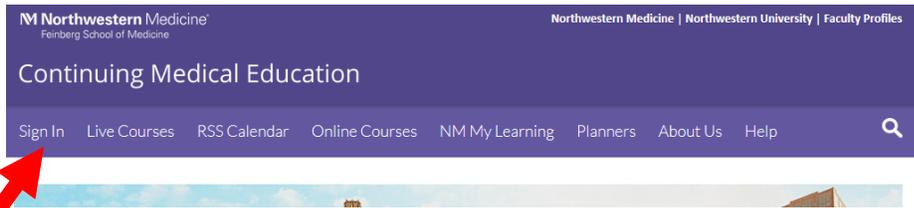
**MUST BE COMPLETED BY: Wednesday, February 7, 2024.**

Please see the attached screen shots to better orient yourself with the new online system. Feel free to email us for an additional assistance: [cpinto@luriechildrens.org](mailto:cpinto@luriechildrens.org), [svcardona@luriechildrens.org](mailto:svcardona@luriechildrens.org).

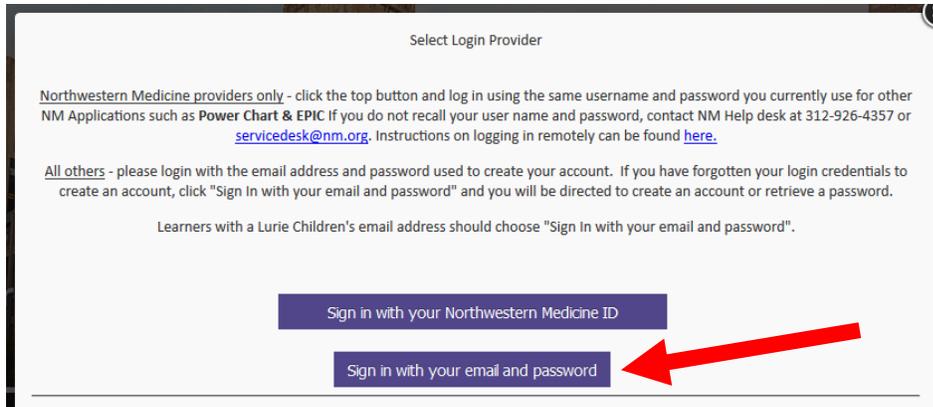
Thank you,

Claudia Cooper  
&  
Stephanie Cardona

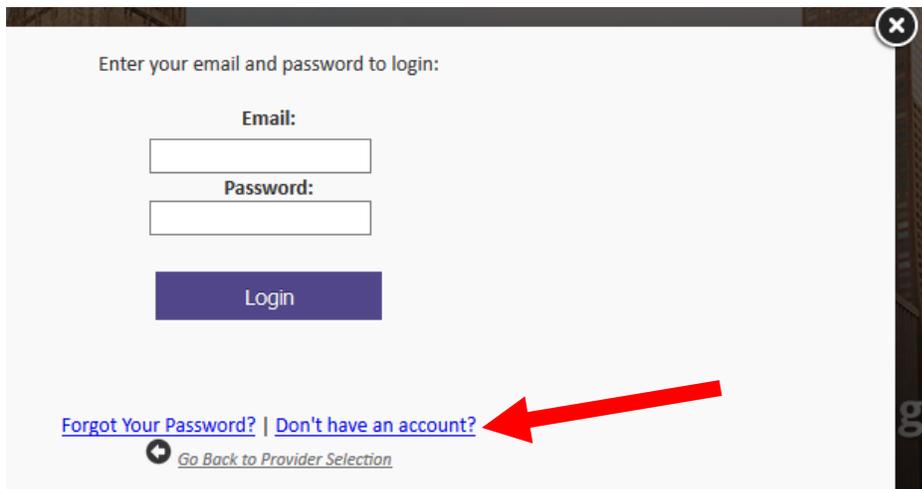
Click on "Sign In"



Choose "Sign In with your email and password"



Choose "Don't have an account?"

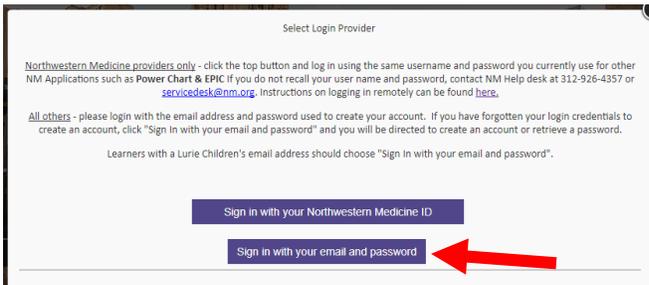


<https://northwestern.cloud-cme.com/Form.aspx?FormID=58>

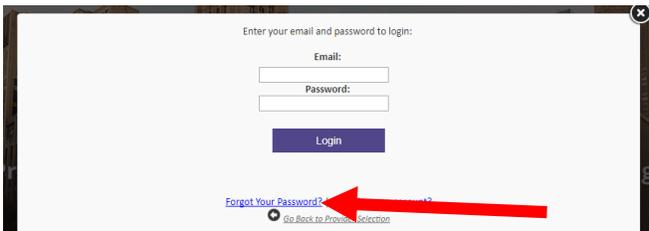
Click "Sign In"



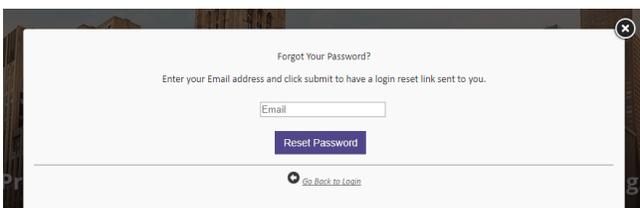
Click "Sign In with your email and password"



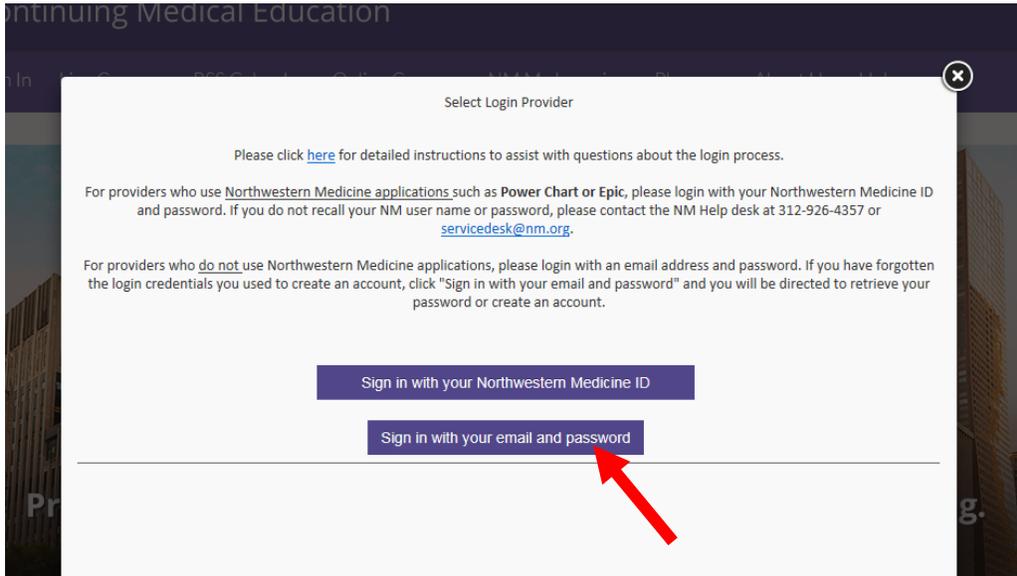
Click "Forgot Your Password?"



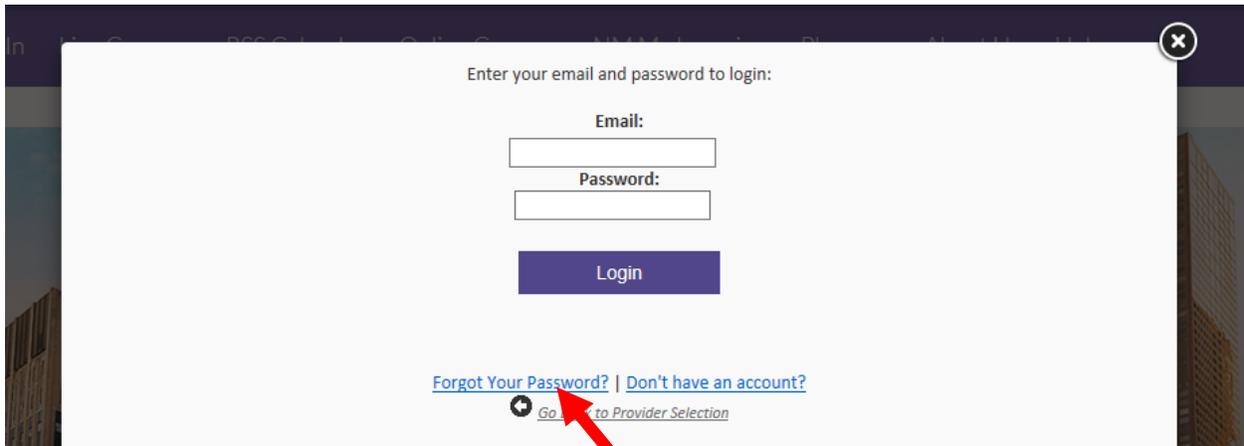
Type in your email and choose "Reset Password".  
An email will be sent to you with instructions on resetting your password.



To reset your password, choose the “Sign in” tab on the top left of the screen then choose “Sign in with your email and password”:



Then check “Forgot Your Password?”



Input your email address and choose “Reset Password”. An email will be sent to you instructing on how to reset your password.

